

Minutes of Proceedings

At the **Annual Meeting of the District Council of Ryedale** held in the **Council Chamber, Ryedale House, Malton** on **Thursday 19 May 2011**

Present

Councillors A E Hemesley (In the Chair)
 P J Andrews
 S Arnold
 Mrs V Arnold
 J R Bailey
 Mrs L M Burr MBE
 J S Clark
 Mrs L Cowling
 D E Cussons
 Mrs J Frank
 J Fraser
 Mrs C Goodrick
 G E Hawkins
 J Hicks
 E Hope
 L Ives
 K A Knaggs
 Mrs L V Knaggs
 B Maud
 J R Raper
 L Richardson
 Mrs J Sanderson
 Mrs E L Shields
 C R Wainwright
 P Walker
 S Ward
 J Windress
 T B Woodward

In Attendance

Mrs A Adnitt, Mrs L Carter, Miss J Waggott and A Winship

Mrs P Hemesley – Retiring Chairman’s Consort

Mr K Taylor – Vice Chairman’s Consort

Reverend Quentin Wilson

Minutes

1 Chairman

It was moved by Councillor Knaggs and seconded by Councillor Raper that Councillor S Arnold be elected Chairman of the Council for the ensuing year.

RESOLVED

That Councillor S Arnold be elected Chairman of the Council for the ensuing year until his successor becomes entitled to act as Chairman.

Councillor Arnold thereupon took the Chair, having first made the Declaration of Acceptance of Office as Chairman of Ryedale District Council, and thanked Members for his election.

2 Vote of Thanks to Retiring Chairman

The Chairman proposed and Councillor Raper seconded a vote of thanks to Lt Col Hemesley.

Upon being put to the vote the motion was carried.

The Chairman then thanked the retiring Chairman, Lt Col Hemesley, for the efficient, able and courteous manner in which he had carried out his duties and upheld the dignity of the office of Chairman of the Council during the past year. The Chairman reported that Lt Col Hemesley had been an excellent ambassador for Ryedale and had set a remarkably high standard in carrying out his duties, and highlighted the excellent work he had done for his charities. The Chairman concluded by presenting a Past Chairman's Badge to Lt Col Hemesley.

Lt Col Hemesley responded and thanked his Chaplains, Reverend Quentin Wilson and Father Tim Bywater, and Members and Officers of the Council for their support during his term of Office as Chairman of the Council.

Mrs Hemesley then invested Councillor Mrs Arnold with the Chairman's Consort's chain and badge of office. Councillor Mrs Arnold presented Mrs Hemesley with a gift.

3 Vice Chairman

It was moved by Councillor Bailey and seconded by Councillor Knaggs that Councillor Mrs Cowling be appointed Vice Chairman of the Council for the ensuing year.

Resolved

That Councillor Mrs Cowling be appointed Vice Chairman of the Council for the ensuing year.

Having first made the Declaration of Acceptance of Office, as Vice Chairman of the Council, Councillor Mrs Cowling thanked Members for her appointment. The Chairman then invested Councillor Mrs Cowling with the Vice Chairman's Chain and Badge of Office. Councillor Mrs Cowling announced that her consort was to be her husband Mr Ken Taylor. The Chairman then invested Mr Taylor with the Vice Chairman's consort's chain and badge of office.

4 Apologies for absence

Apologies for absence were received from Councillors Acomb, Mrs Denniss, Mrs Hopkinson and Legard.

5 To Endorse the Minutes of the last Annual Meeting of Council held on 20 May 2010

The minutes of the last Annual Meeting of Council held on 20 May 2010 (previously circulated) were presented

Resolved

That the minutes of the last Annual Meeting of Council held on 20 May 2010 as submitted be endorsed.

6 Urgent Business

The Chairman reported that there were no items of urgency to report by virtue of Section 100B(4)(b) of the Local Government Act 1972.

7 Declarations of Interest

There were no declarations of interest.

8 Announcements

The Chairman announced:

- (a) That his Chaplain was to be Reverend Emison
- (b) That the Civic Service was to be held at Helmsley Methodist Chapel on a date to be announced
- (c) That his Charities for the year were to be a local Marie Curie Charity and a Scout & Guide Charity, further details were to be announced at a later date.

9 **Leader of the Council and Deputy Leader of the Council**

It was reported that in accordance with the Council Constitution (Part 4 - Rules of Procedure) the Council may at its Annual Meeting elect a Leader of the Council and a Deputy Leader of the Council for the ensuing year.

It was proposed by Councillor Mrs Cowling and seconded by Councillor Mrs Frank that Ryedale District Council elect a Leader of the Council for the ensuing year.

Upon being put to the vote the motion was carried.

It was proposed by Councillor Mrs Cowling seconded by Councillor Mrs Frank that Councillor Knaggs be elected Leader of the Council.

Upon being put to the vote the motion was carried.

It was moved by Councillor Mrs Cowling and seconded by Councillor Mrs Frank that Ryedale District Council does not appoint a Deputy Leader for the ensuing year.

Upon being put to the vote the motion was carried.

Resolved

- (a) That a Leader of the Council be appointed
- (b) That Councillor Knaggs be appointed Leader of the Council for the ensuing year
- (c) That a Deputy Leader of the Council be not appointed.

10 **The Allocation of Seats on Committees Between Political Groups and the Appointment of Members to Committees**

The Chief Executive submitted a report (previously circulated) which detailed the following:

A. Committees for 2011-2012

In accordance with the Council's Constitution, the Council was requested to appoint the Committees as indicated in Annex A of the report.

B. The allocation of seats on Committees between political groups and the appointment of Members to Committees

Ryedale District Council was to be treated as being divided into different political groups for the purposes of the Local Government & Housing Act 1989, because at least one political group had been constituted in the prescribed way.

The Local Government & Housing Act 1989 required the distribution of seats on committees and sub-committees to be on the basis of political proportionality so far as 'reasonably practicable' unless different provision is made in such manner prescribed by regulations and without any Member voting against them.

The terms of reference of the Policy & Resources Committee, Commissioning Board, Licensing Committee, Overview & Scrutiny Committee and the Standards Committee were those as set out in Part 3 of the Council's Constitution.

Members then considered the recommendations in the report.

Recommendation 1

With reference to recommendation (1) it was moved and seconded that the Council's Committees be those as specified in Annex A to the report. Upon being put to the vote the motion was carried.

Recommendation 2

With reference to recommendation (2) of the report it was moved and seconded that the size of the Council's Committees be as specified in Annex A to the report.
Upon being put to the vote the motion was carried.

Recommendation 3

With reference to recommendation (3) of the report, it was moved and seconded that the Council divide Committee seats between political groups in accordance with the allocation shown at annex A to the report.

An amendment was moved by Councillor Mrs Burr and seconded by Councillor Mrs Shields, that Annex A (part 1) of the report be amended as follows: the Liberal Democrat group be allocated one seat on Policy & Resources Committee and that the allocation of one seat on the Commissioning Board be deleted, and that the ungrouped Member be allocated a seat on the Commissioning Board and Licensing Committee, and that the allocation of one seat to the ungrouped Member on the Policy & Resources Committee be deleted.

Members requested that a recorded vote be undertaken.

Recorded vote:

For the amendment

Councillors Bailey, Mrs Burr, Clark, Mrs Cowling, Cussons, Mrs Frank, Fraser, Mrs Goodrick, Hawkins, Hicks, Hope, Ives, Knaggs, Mrs Knaggs, Maud, Raper, Richardson, Mrs Sanderson, Mrs Shields, Wainwright, Walker, Ward, Windress and Woodward (24)

Against the amendment

Councillor Andrews

Abstention

Councillor Arnold

The amendment was, therefore, carried. Upon being put to the vote the motion as amended was carried.

Recommendation 4

Annex B, which set out the nominations to Committees received from the Conservative, Independent and Liberal Democrat Groups was circulated at the meeting. The Liberal Group nominations were received and reported at the meeting.

The Liberal Group had been allocated 2 seats on the Planning Committee, Councillor Clark reported that the Liberal Group wished to make only one nomination to the Planning Committee. It was moved by Councillor Clark that the unfilled seat be allocated to the ungrouped Member, Councillor Andrews. The Council Solicitor reported that the allocation of seats to Committees had been awarded in accordance with political proportionality, therefore, an allocation could not be transferred and the unallocated seat would remain as a Liberal group vacancy.

It was moved and seconded that Annex B as circulated and amended at the meeting be approved. Upon being put to the vote the motion was carried.

Recommendation 5

With reference to recommendation (5) of the report, it was moved and seconded that the Membership of the Licensing committee be the same as appointed to the Commissioning Board. Upon being put to the vote, the motion was carried.

Recommendation 6

With reference to recommendation (6) of the report, Members were reminded that the Annual Meeting of Council elected the Chairmen and Vice Chairmen of Committees, with the exception of the Standards Committee and the Licensing Committee.

It was recommended that the Standards Committee and the Licensing Committee appoint their own Chairmen and Vice-Chairmen at their next meetings in June 2011.

Nominations were then sought for the Chairmen and Vice Chairmen of Committees.

Recommendations 7 to 10

It was moved and seconded that recommendations (7) to (10) of the report be approved

Resolved

- (a) That the Council appoints those Committees indicated at annex A of the report
- (b) That the size of Committees be as specified at Annex A of the report.
- (c) That the Council divides Committee seats between political groups as set out in Annex A to the report, subject to the Liberal Democrat group being allocated one seat on Policy & Resources Committee and their allocation of one seat Commissioning Board and Licensing Committee being deleted, and that the ungrouped Member be allocated a seat on the Commissioning Board and Licensing Committee, and that the allocation of one seat to the ungrouped Member on the Policy & Resources Committee being deleted.
- (d) That membership of Committees be as indicated at Annex A to these minutes.
- (e) That the membership of the Licensing Committee be the same Members as appointed to the Commissioning Board.
- (f) That, with the exception of the Standards Committee and the Licensing Committee Chairmen and Vice Chairmen, who were to be appointed at the respective Committee meetings in June, the Chairmen and Vice-Chairmen of Committees be appointed as follows:

Policy & Resources Committee

- (i) Chairman Councillor G Acomb
- (ii) Vice-Chairman Councillor E T Legard

NB Councillor Clark recorded his vote against part (i) above

Commissioning Board

- (i) Chairman Councillor Mrs L Cowling
- (ii) Vice-Chairman Councillor Mrs J Frank

Overview & Scrutiny Committee

- (i) Chairman Councillor C R Wainwright
- (ii) Vice-Chairman Councillor Mrs E L Shields

Planning Committee

- (i) Chairman Councillor J R Raper
- (ii) Vice-Chairman Councillor J Windress

- (g) That Mrs Gill Baker, Mr Ian Hamilton and Mr Colin Langley (Independent Members) be co-opted to the Standards Committee.
- (h) That Mrs S Butler, Mr B Cole and Mr H Spencer (Parish Council Representatives) be co-opted to the Standards Committee.
- (i) That the size and the terms of reference of the Policy & Resources Committee, Licensing Committee, Commissioning Board, Overview & Scrutiny Committee, Planning Committee and Standards Committee and the Scheme of Officer Delegation be those as set out in Part 3 of the Council's Constitution
- (j) That the Chief Executive be authorised to make consequential amendments to the Constitution arising from the changes referred to above.

11 **Appointment of Representatives on Outside Organisations**

Members considered a list of outside organisations and the appointment or nomination of representatives to serve on the various bodies.

Resolved

That the appointment or nomination of representatives to serve on outside organisations be as indicated in Annex B to these minutes.

12 **Appointment of Member Champions**

A list of the current appointments was submitted for consideration.

Resolved

(a) That the following subjects be deleted from the list:

- Property
- Housing Benefits
- Heritage
- Risk

(b) That E-government be re-named 'IT' and that Sport & Leisure be re-named 'Sport & Physical Recreation'

(c) That Member Champions be appointed as follows:

<u>Subject/Service</u>	<u>Member</u>
Children & Young People	Councillor Mrs Sanderson
IT	Councillor Ives
Older People/Adult Safeguarding	Councillor Mrs Knaggs
Equalities	Vacancy
Staff Issues	Councillor Mrs Burr
Waste Management	Councillor Mrs Cowling
Parish/Town Councils	Councillor Acomb
Sport & Physical Recreation	Councillor Fraser
Health & Safety Enforcement	Councillor Hope

NB Councillors Clark, Richardson, Ward, Woodward and Walker recorded their votes against the decision to delete the role of Housing Benefits Champion.

13 **Any Other Items that the Chairman Decides are Urgent.**

There being no urgent business, the Chairman declared the meeting closed at 6.10 pm.

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Minute Annex

ANNEX B

RYEDALE DISTRICT COUNCIL
APPOINTMENT OF MEMBERS TO COMMITTEES – 19 MAY 2011

COMMISSIONING BOARD

<u>Conservative</u>	<u>Independent</u>	<u>Liberal</u>	<u>Liberal Democrat</u>	<u>Ungrouped Member</u>
Mrs L Cowling (Chairman) Mrs J V Denniss Mrs J Frank (Vice Chairman) J D Fraser J Hicks E Hope Mrs J E Sanderson	P Walker	L Richardson T B Woodward		P J Andrews
<u>Substitutes</u>	<u>Substitutes</u>	<u>Substitutes</u>	<u>Substitutes</u>	<u>Substitutes</u>
Mrs C Goodrick Mrs V Knaggs	B Maud C R Wainwright	J S Clark		

LICENSING COMMITTEE

<u>Conservative</u>	<u>Independent</u>	<u>Liberal</u>	<u>Liberal Democrat</u>	<u>Ungrouped Member</u>
Mrs L Cowling Mrs J V Denniss Mrs J Frank J D Fraser J Hicks E Hope Mrs J E Sanderson	P Walker	L Richardson T B Woodward		P J Andrews

POLICY & RESOURCES COMMITTEE

<u>Conservative</u>	<u>Independent</u>	<u>Liberal</u>	<u>Liberal Democrat</u>	<u>Ungrouped Member</u>
G Acomb (Chairman) J R Bailey L P Ives Mrs C Goodrick K A Knaggs Mrs V Knaggs E T Legard (Vice Chairman)	B Maud	S Ward	Mrs L M Burr	
<u>Substitutes</u>	<u>Substitutes</u>	<u>Substitutes</u>	<u>Substitutes</u>	<u>Substitutes</u>
Mrs L Cowling Mrs J E Sanderson	C R Wainwright P Walker	J S Clark T B Woodward	Mrs E L Shields	

OVERVIEW & SCRUTINY COMMITTEE

<u>Conservative</u>	<u>Independent</u>	<u>Liberal</u>	<u>Liberal Democrat</u>	<u>Ungrouped Member</u>
S Arnold D E Cussons G Hawkins Mrs A D Hopkinson J R Raper J Windress	C R Wainwright (Chairman)	J S Clark	Mrs E L Shields (Vice Chairman)	

PLANNING COMMITTEE

<u>Conservative</u>	<u>Independent</u>	<u>Liberal</u>	<u>Liberal Democrat</u>	<u>Ungrouped Member</u>
D E Cussons Mrs J Frank Mrs C Goodrick E Hope Mrs A D Hopkinson K A Knaggs Mrs V Knaggs J R Raper (Chairman) Mrs J E Sanderson J Windress (Vice Chairman)	B Maud P Walker	T Woodward <i>Vacancy</i>	Mrs L M Burr	

<u>Substitutes</u>	<u>Substitutes</u>	<u>Substitutes</u>	<u>Substitutes</u>	<u>Substitutes</u>
Mrs L Cowling J D Fraser	C R Wainwright	J S Clark L Richardson	Mrs E L Shields	

STANDARDS COMMITTEE

<u>Conservative</u>	<u>Independent</u>	<u>Liberal</u>	<u>Liberal Democrat</u>	<u>Ungrouped Member</u>
K A Knaggs <i>Vacancy</i>	B Maud	J S Clark	Mrs E L Shields	

Independent/Parish Members of Standards Committee

Mrs G Baker (Independent)
Mr I Hamilton (Independent)
Mr C Langley (Independent)
Ms S Butler (Parish)
Mr B Cole (Parish)
Mr H Spencer (Parish)

Minute Annex

ORGANISATION

REPRESENTATIVES

2011/2012

Arts Council England

Councillor P Walker

Community Leisure Board of Management

Councillor J D Fraser

Community & Police Consultation Groups:

Malton - Norton (Rural)

Councillor E Hope

Malton - Norton (Town)

Councillor Mrs J V Denniss

Pickering

Councillor Mrs L V Knaggs

Kirkbymoorside

Councillor D E Cussons

Helmsley

Councillor S Arnold

Endowment Governors Charity called Malton School

Councillors Mrs L M Burr, P J Andrews and Mrs A D Hopkinson

Helmsley Swimming Pool Committee

Councillors S Arnold and G Hawkins

Howardian Hills Area of Outstanding Natural Beauty - Joint Advisory Committee

Councillors J Hicks and C R Wainwright

John Hodgson's Charitable Trust (name to change Norman Carrison Trust)

Councillor E Hope

Lady Lumley's Facilities Management Committee

Councillor Mrs J E Sanderson

Local Authority Commission on Asylum and Migration (LACAM)

Councillor P Walker

Local Government Yorkshire and the Humber

Leader of the Council and the Chief Executive

Local Government Yorkshire and the Humber – Elected Members Cohesion Group

Vacancy

Local Government York and North Yorkshire (formerly ANYC)

Leader of the Council and the Chief Executive

Local Government York and North Yorkshire Sub Regional Transport Group	Councillor Mrs C Goodrick
Local Government Yorkshire and the Humber Culture Portfolio Holders' Meeting	Vacancy
Local Government Association - SPARSE	Councillor Mrs L V Knaggs
Local Government Association - Rural Commission	Mrs L V Knaggs and the Chief Executive
Local Government Association - Urban Commission	Councillor P J Andrews
Local Government Association General Assembly	Chairman of Policy & Resources Committee
Lord Feversham Memorial Committee	Councillors S Arnold, G Hawkins and J Windress and Mr M Nicholson
Malton & Norton Area Partnership Board	Councillor L Ives
Malton Museum Foundation	Mrs A D Hopkinson
Milton Rooms Management Committee	Councillor Mrs A D Hopkinson
Moors and Coast Area Tourism Partnership	Councillor Mrs J Frank (Substitute Mrs J E Sanderson)
North York Moors Historical Railway Trust Council	Councillor Mrs L Cowling
North York Moors National Park Authority	Councillors J R Bailey and Mrs J Frank (In accordance with the Environment Act these appointments stand for the full term of the Council)
North Yorkshire Audit Partnership	Chairmen of Policy & Resources and Overview & Scrutiny Committees
North Yorkshire Building Control Partnership	Councillor J R Raper Substitutes: Councillor C R Wainwright
North Yorkshire County Council – Scrutiny of Health Committee	Councillor J R Raper Substitute - Councillor Mrs Shields

North Yorkshire County Council - Ryedale Area Committee	Councillors Mrs L Cowling, C R Wainwright and E Hope (Substitutes Councillors Mrs L V Knaggs and Mrs Shields)
North Yorkshire Cultural Partnership	Mrs J E Sanderson
North Yorkshire Police Authority – Engagement Forum	Councillor E Hope
North Yorkshire Procurement Partnership – Joint Procurement Committee	Chairman of Commissioning Board Substitute: Chairman of Policy & Resources Committee
North Yorkshire Strategic Housing Board	Councillor Mrs C Goodrick
Older People’s Forum	Councillor Mrs L V Knaggs
Old Meeting House Trust	Councillor S Arnold
Reserve Forces & Cadet Association for Yorkshire & the Humber	Councillor E T Legard
Rye Internal Drainage Board	Councillors D E Cussons, Mrs L Cowling, J Hicks and J Windress and one representative from the Yorkshire Wildlife Trust (Mr M Thompson)
Ryedale Cameras in Action Management Committee	Councillor E Hope
Ryedale Citizens’ Advice Bureau	Councillor S Arnold
Ryedale Energy Conservation Board	Councillor G Acomb
Ryedale Festival Trust Committee	Councillors P J Andrews, E T Legard and Mrs J E Sanderson
Ryedale Housing Forum	Councillors J C Clark, B Maud, Mrs L Cowling and Mrs C Goodrick
Ryedale Strategic Partnership Board	Leader of the Council
Ryedale Sports Executive	Vacancy

Ryedale Tourism Advisory Group	Councillor Mrs J Frank
Ryedale Voluntary Action	Northern - Vacancy Central - Councillor Mrs J V Denniss Economy & Community Manager
Ryedale Community Transport – Ryecat Project	Councillor G Acomb
Ryedale YMCA Board of Management	Councillor S Arnold and Housing Services Manager
Safer Ryedale Delivery Team	Councillors B Maud and E Hope
Supporting People - North Yorkshire Joint Committee	Councillor J R Raper Substitute: Councillor Mrs L V Knaggs
Thornton Internal Drainage Board	Councillors G Acomb, D E Cussons and J R Raper
Welcome to Yorkshire Annual General Meeting	Councillor J Windress
York and North Yorkshire Economy and Skills Board	Councillor K A Knaggs (Substitute Councillor E T Legard)
York & North Yorkshire Playing fields Association - Executive Committee	Councillor J D Fraser
York & North Yorkshire Waste Management Partnership	Councillor Mrs L V Knaggs
York & North Yorkshire Spatial Planning Board	Councillor K A Knaggs
Yorkshire & Humber Employers' Committee (now called Local Gov)	Councillor G Acomb
Yorkshire & Humberside Pollution Advisory Council	Chairman and Vice Chairman of the Commissioning Board
Yorkshire Rural Community Council	Councillor G Acomb